

RAYNE CATHOLIC ELEMENTARY ADMISSION POLICY

Diocesan Policy 3000

Catholic schools of the diocese are open to all children regardless of race or ethnic background.

Admission to a Catholic elementary school at any point of entry is contingent upon:

1. the family's desire for a special kind of school where Catholic teaching and moral formation are an integral part of the school; (Non-Catholic families must give the same assurance that they understand the religious requirements and expectations of attending a Catholic school). Evidence of any family's desire to be a part of this type of school includes:
 - a. participation in the spiritual and social life of the parish or religious congregation;
 - b. support of the concepts upheld in the Witness Statement;
 - c. agreement to follow the policies and procedures of the school;
 - d. willingness to cooperate with the teachers and administration in the moral, psychological, emotional, spiritual, and academic development of their children.

***Note: all students, regardless of religious affiliation, must show respect for the Catholic Religion; participate in all religious functions, including Mass.**

2. the child's fulfillment of the age requirements-Children who fulfill the age requirement for kindergarten or 1st grade but whom after sufficient examination are found lacking in maturity or readiness for kindergarten and primary one, need not be admitted. In these cases the principal will recommend readiness activities or some program for the further development of the child.
3. the school's ability to meet the student's educational needs. Determination of this ability is based upon:
 - a. the student's performance in another educational setting;
 - b. successful completion of the previous grade level;
 - c. successful completion of the entrance evaluation process.The decision to admit a child should be made only after a thorough review of the child's previous school records and all records relating to the child's special needs, if any. Parents will be required to sign the "exchange of information" form to enable the school to obtain all necessary information from professionals or agencies that have made diagnoses and prescribed adjustments for students who have a known special need.
4. the parent's willingness to accept the financial responsibilities of attending the school.

Rayne Catholic Elementary School is an open admission Catholic school. In compliance with Title IX of the Civil Rights Act of 1964, RCE admits male and female students of any race, color, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on any national, ethnic, or religious basis in administration of the school's education policies, financial assistance programs, athletics, or any other school administered program. The school makes a sincere effort to live up to its philosophy of educating the whole child in a faith-filled environment and seeks to serve all students who want the benefits of a quality Catholic education.

Students at Rayne Catholic Elementary School must follow the academic and discipline policies of the school. RCE pledges to work closely with our students and their parents in the enforcement of school regulations. Students and parents are urged to review carefully and are required to abide by all policies in the school handbook .

Admission will be denied to applicants only when their needs cannot be properly served at Rayne Catholic Elementary School. This may occur when class size does not allow for proper placement of a student, when there is need for highly specialized counseling and treatment, or when a student's discipline record indicates a disruptive pattern.

Students expelled from another school for illegal drugs or weapons violations will not be admitted to Rayne Catholic Elementary School. Other refusals will be at the discretion of the administration.

Application for Admissions for New Students

In the event that enrollment must be limited, the following criteria will be used to determine the order in which students are accepted to Rayne Catholic Elementary School.

- Children presently enrolled and in good standing academically, behaviorally and financially
- Siblings of students currently enrolled at Rayne Catholic
- Children of Faculty/Staff of Rayne Catholic Elementary School
- Children of Rayne Catholic (or St. Joseph High School) alumni
- Children of parishioners in ownership parishes
- Children of parents who are alumni of any Catholic school
- Children of parishioners in non-ownership parishes, based upon order of registration

Note: A child entering Rayne Catholic Elementary School must meet the age requirement as stipulated in the State Department of Education Bulletin 741.

(K – 5 yrs. on or before 9/30/2019; Pre-K – 4 yrs. on or before 9/30/2019)

NEW STUDENTS

New Students must complete the following process:

1. Apply for admissions and release records from previous school(s), if applicable.
2. School must obtain all academic and disciplinary records for review.
3. Parent and Student interview with the schools selection committee.
4. Pay all registration fees

Once student is accepted, all new students must adhere to a 90 day probationary period. During these 90 days the school will evaluate the student needs. Only after the 90 day probationary period is completed will the student be accepted. (If the school determines that it cannot meet the needs of the student, the family will be refunded the registration fee.)

NON-CATHOLIC STUDENTS

All students, regardless of religious affiliation are required to attend Religion Class and complete all required course work. Non-Catholic students must attend the all school religious services (including Mass) and be respectful towards all Catholic Traditions including kneeling when appropriate. Please see “Note” under Admissions.

TRANSFER STUDENTS

Rayne Catholic Elementary requires that the administration:

- receive and review all previous school(s) records for student
- interview with the parents and student by school's selection committee

Students seeking enrollment in Rayne Catholic after the school year begins must:

- adhere to the New Student 90 day probationary period
- complete all registration forms
- pay all registration fees (if student is not accepted, school will refund the registration fee)
- meet all eligibility requirements set forth by RCE, the Diocese of Lafayette and the State of Louisiana

Students transferring from non-accredited schools must adhere to the Home School Policy.

Students accepted from Home School and Non-Accredited Schools may NOT be eligible for –

- 1. Academic Awards**
- 2. Academic Special Services** (students must be in school for one calendar year before eligible for evaluation – APSB Policy)

8th grade students will only be accepted under extraordinary circumstances and also must be aware they may NOT be eligible for certain academic awards and academic services.

It is State Law, Diocesan Policy and Rayne Catholic Policy: Rayne Catholic cannot accept any student for one year that has been expelled from any other school.

All the Catholic Schools in the Diocese of Lafayette support the public school assessment program. Students who transfer from the public system without passing the LEAP Test or PARC Test or the EXIT Exam will not be promoted to the next grade.

HOME SCHOOLED STUDENTS:

Standardized testing is required prior to registration of students who have been home schooled. Home schooled students who wish to register at Rayne Catholic Elementary must produce current results of the standardized test and show grade proficiency and/or contact the Acadia Parish Test Coordinator at 783-5808 to schedule testing. Once parents have received test results, the parents and student must meet with the administration to determine grade placement. If deemed necessary by the administration, Rayne Catholic Elementary may administer an in-house placement test. Upon notification of acceptance, requirements of new student registration apply.

Students accepted from Home School and Non-Accredited Schools Will NOT be eligible for –

- 1. Academic Awards**
- 2. Academic Special Services** (students must be in school for one calendar year before eligible for evaluation)